

Release Form

Conference platform · Photography and video · Personal data

THE CONFERENCE PLATFORM

jlgMUN uses an online MUN platform that enables participants to lobby, debate, share information and communicate with other participants during the jlgMUN conference.

The platform was adapted for jlgMUN and is hosted by and accessible only to the platform provider and the jlgMUN organisers. The platform itself does not share any personal details or created content with third parties. Users can only access it through exclusive access codes provided by the jlgMUN organisers; each student receives a randomised password that must be kept confidential. The platform incorporates the video conferencing software Zoom, for which students do not need to sign up with a separate account.

CODE OF CONDUCT

jlgMUN is organised by the John-Lennon-Gymnasium and the Johann-Gottfried-Herder-Gymnasium in Berlin, and students are expected to follow their school's code of conduct while on the platform. Students using the platform must do so responsibly regarding language, images and content. Unacceptable behaviour includes, but is not limited to:

- using profanity and racial, sexist, religious or ethnic slurs;
- being involved in bullying, mobbing or similar behaviour;
- taking screenshots or videos of other participants for distribution or publication on social media or for other purposes;
- posting inappropriate images or using inappropriate language;
- posting information about others without their permission.

REPORTING INAPPROPRIATE BEHAVIOUR

If students witness or experience any inappropriate behaviour, they should take a screenshot and submit it via the platform's "report inappropriate content" link and/or report it directly to the presiding Student Officer or the jlgMUN organisers. The organisers will investigate and follow up accordingly. Any student found to disregard these guidelines may be removed from the platform, and further action will be taken as needed.

PHOTOGRAPHS, VIDEO AND PERSONAL DATA

With your signature you grant permission to jlgMUN and those authorised by jlgMUN to interview, videotape and photograph your child at the jlgMUN conference. Furthermore, we inform you that your child's personal data, such as name, school and country of residence, will be used for conference materials (for example certificates and programmes). Data such as date of birth and citizenship are used for internal statistical purposes only. No data will be shared and no data will be sold.

Declarations

Please complete, sign and return this page.

NAME OF SCHOOL _____

STUDENT

I have read the terms of use and agree to follow the communication guidelines when using the platform.

STUDENT NAME

SIGNATURE

DATE

PARENT OR GUARDIAN

☐ I hereby consent to my child being interviewed, photographed or videotaped at events hosted by jlgMUN. Furthermore, I consent to the publication, exhibition or reproduction of any such interview material, photographs or videotapes to be used for public relations, news articles or telecasts, education, advertising, inclusion on the jlgMUN and social media websites or any other purpose. I, the undersigned, also agree that I will not seek compensation for my child's participation herein. I consent to personal data being used and shared as listed above.

☐ I have read the terms of use and consent to my child using the jlgMUN communication platform.

I understand my right to withdraw my consent in writing at any time.

PARENT / GUARDIAN NAME

SIGNATURE

DATE

Please return this page by **[date]** to **[your MUN advisor / the jlgMUN organisers]**. Questions and withdrawals of consent: conference-management@jlgmun.de

MUNworld Platform · Terms of Use

By using the jlgMUN platform, you agree to the following terms and conditions and consent to the collection and use of your information as outlined in the privacy policy below.

Limitations of use

jlgMUN provides a communication platform which allows its users to lobby, debate, share information and communicate with other participants during the jlgMUN conference. The following limitations apply:

- All correspondence is to be in English.
- During committee sessions, all private and group messages must be related to the conference agenda.
- Profanity and racial, sexist, religious and ethnic slurs are completely unacceptable. Where abusive language or similar behaviour is clearly evident, it will be brought to the attention of the Student Officer and the jlgMUN organisers as well as the delegates' respective MUN advisors.
- The jlgMUN organisers need to ensure the continued, legal operation of the platform and will report users who promote illegal content.
- jlgMUN is not responsible for any emotional or real consequences of anything published on the platform.

Technical restrictions

Any attempt to compromise jlgMUN's implicit or explicit security measures is forbidden. User scripts designed specifically to modify the behaviour of the platform are not permitted. Any hacking or phishing activity aimed at gaining unauthorised access to user accounts is forbidden (and a crime in most countries). jlgMUN may help law enforcement or victims of such activity to identify the perpetrator(s) by passing on information such as names, IP addresses and contact information.

Privacy policy: general principles

Platform user accounts are created using the participants' first and last names. Students are given a personal access code with which they log in to the platform. Without your name and without your agreement, you will not be able to access or use the communication platform.

Personal data, chat and page contents will never be sold or given away to third parties for commercial purposes. First and last names of participants are used by jlgMUN only to create user accounts. Chats are not considered private and are monitored by moderators. Students are unable to delete or modify their user account. The platform embeds the video conferencing software Zoom, but students are not required to have a separate account.

What information is collected and why?

The communication platform requires cookies to be stored in order to recognise users upon login.

With whom do we share information?

Chat and page content will never be sold or given away to third parties for commercial purposes. User information remains on servers in data centres in Germany. Where law enforcement authorities are involved due to illegal circumstances, harassment or threats, chat history and page content will be shared accordingly.

How long do we keep your information?

Page content and chat history are kept for the duration of the conference only and are deleted one week after the conference ends.

Disclaimer

jlgMUN disclaims, to the fullest extent permitted by law, all express, implied and statutory warranties. This includes, but is not limited to, warranties regarding security, reliability, timeliness and performance of the system. The jlgMUN organisers may change these Terms of Use and this Privacy Policy from time to time without notice. If we do, we will inform all users accordingly.