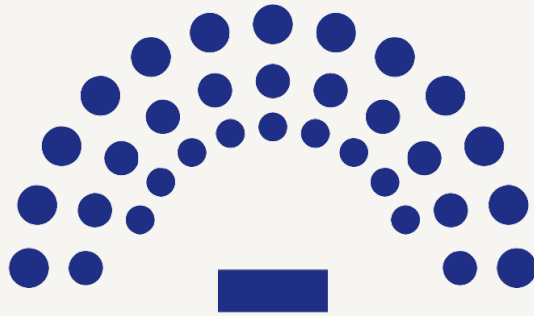




jlgMUN

MODEL UNITED NATIONS · BERLIN

FOURTH SESSION · 2027

# Delegate Booklet

*Conference theme to be announced*

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3 - 6 JUNE 2027 · BERLIN

## DELEGATE BOOKLET

# Contents

## 01 Introduction to jlgMUN

About jlgMUN · Why MUN matters

## 02 Rules of Procedure

GA committees · Security Council · General conference rules

## 03 Position Paper & Resolution Guidelines

Structure, formatting, clause starters

## 04 Contact

Conference management · Host schools

## 01

## ABOUT THE CONFERENCE

# Introduction to jlgMUN

jlgMUN is a student-led simulation of the United Nations that gives young people the chance to engage with some of the world's most pressing challenges.

In this forum, delegates represent UN member states, draft resolutions, negotiate amendments and collaborate to find constructive, diplomatic solutions to real-world issues.

Our first conference took place at the John-Lennon-Gymnasium in 2024. Each session since has grown in size and ambition. 2027 marks our fourth session, and the first hosted jointly by the **John-Lennon-Gymnasium** and the **Johann-Gottfried-Herder-Gymnasium**.

## CONFERENCE THEME 2027

*To be announced*

## Why does MUN matter?

Model United Nations matters because it empowers young people to think critically about global issues, develop diplomatic skills and find collaborative solutions to complex challenges. It is more than a simulation: it cultivates empathy by placing delegates in the shoes of others and encouraging them to understand diverse perspectives.

Taking part in MUN conferences offers many benefits. You meet people from around the world, improve your English, gain confidence in public speaking and negotiation, and expand your knowledge of politics, economics, geography and more. Above all, MUN creates a space where new friendships are formed across borders, cultures and beliefs.

## 02

## RULES OF PROCEDURE &amp; FLOW OF DEBATE

# Rules of Procedure

## TO BE CONFIRMED

The rules below are those used at previous jlgMUN sessions. Any changes for 2027 will be announced before the conference.

## GA Committees

Economic and Financial Committee · Social, Humanitarian & Cultural Committee · Legal Committee · Human Rights Council

|                |                     |               |                              |                               |                           |
|----------------|---------------------|---------------|------------------------------|-------------------------------|---------------------------|
| 1<br>Roll Call | 2<br>Speakers' List | 3<br>Lobbying | 4<br>Presenting a resolution | 5<br>Open debate & amendments | 6<br>Closed debate & vote |
|----------------|---------------------|---------------|------------------------------|-------------------------------|---------------------------|

### Step 1 Roll Call

The Chairs call on all countries to find out which delegates are present. Answer with *“present”* (if you are an observer) or *“present and voting”*.

### Step 2 Speakers' List First session only

This is the time for opening statements. The Chairs will either ask every delegate to give a short speech (no more than one minute) or ask who wishes to give one. They then call delegates individually to the floor to deliver their statement.

### Step 3 Unmoderated caucus / lobbying

Once all speakers have given their speeches, delegates usually raise a *“motion for an unmoderated caucus for x minutes”*. This is your time for lobbying: talk to other delegates to find out who you can work with on a resolution. If you are running out of time, raise a *“motion to extend the unmoderated caucus by x minutes”*.

By the end of lobbying, your committee should have at least two different resolutions ready to be debated.

#### Step 4 Presenting a resolution

The Chairs ask whether there are any motions on the floor. Main submitters can raise a *“motion to present a resolution”*. Delegates get five minutes of reading time to go through all clauses and note questions. The main submitter then gives a speech in favour of the resolution and is asked whether they are open to Points of Information (POIs).

If so, delegates with a question raise their placards; the Chairs decide who asks and in which order. The submitter answers and may ask the delegate to rephrase an unclear question.

#### Step 5 Open debate on a resolution

Delegates can now submit amendments, give speeches or raise other motions (see below).

### Amendments

#### Submission

To amend the resolution, first submit your amendment on the platform. When the Chairs ask, raise a *“motion to present an amendment”*, give a speech explaining why the amendment matters, and then open yourself to POIs.

#### Friendly amendments

If you spot a grammatical error or want to change something that does not affect the meaning of a clause, submit it on the platform and state that you consider it a friendly amendment. The Chairs ask the main submitter whether they agree; if so, it is adopted without debate. If not, it is debated as a regular amendment.

#### Time in favour

All delegates may now raise a *“motion to hold a speech in favour”* of the amendment and may open themselves to POIs. If there are no speeches in favour, the Chairs will expect all delegates to vote against the amendment.

#### Time against

All delegates may now raise a *“motion to hold a speech against”* the amendment and may open themselves to POIs. If there are no speeches against, the Chairs will expect all delegates to vote in favour of the amendment.

#### Amendment to the second degree

To amend the amendment, submit it on the platform and, during time against, raise a *“motion to present an amendment to the second degree”*. Give your speech and open yourself to POIs; time in favour and time against follow. There are no amendments to the third degree. Then it is time to vote.

If the amendment to the second degree fails, debate returns to time against the original amendment. If it passes, the amended amendment is adopted into the resolution.

|        |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Voting | <p>All voting delegations vote or abstain on the platform. Afterwards you may raise a <i>“motion to divide the house”</i>; if granted, the vote is repeated without abstentions. You may also raise a <i>“motion to explain the vote of country x”</i> if you feel a delegation voted against its country’s policy.</p> <p>If the amendment passes, it is adopted into the resolution. No further amendments to the amended clause are then in order.</p> |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|          |                                                                                                                                                                                                                          |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Speeches | <p>At any point during open debate you can raise a <i>“motion to hold a speech”</i>. This is not very common, but useful, for example, if you have a question about a clause; the submitters can then respond to it.</p> |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Further common motions

|                                                                      |                                                                                         |
|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <i>Motion for an unmoderated caucus for x minutes</i>                | To prepare amendments or discuss something with fellow delegates.                       |
| <i>Motion for a moderated caucus for x minutes on the topic of x</i> | To discuss a specific aspect of the resolution using a speakers’ list.                  |
| <i>Motion to move to time against / voting procedure</i>             | To advance debate.                                                                      |
| <i>Motion to extend time for POIs</i>                                | When the speaker has answered all recognised POIs and you want to ask another question. |
| <i>Motion to follow up</i>                                           | To ask the speaker a further question after they have answered your POI.                |
| <i>Motion to adopt the amendment by acclamation</i>                  | If you believe the amendment will pass and wish to skip debate. Can be objected to.     |
| <i>Motion to move into closed debate</i>                             | Usually only when there are no further amendments (see below).                          |

## Closed debate on a resolution

|                |                                                                                                                                                          |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Time in favour | Raise a <i>“motion to hold a speech in favour”</i> of the resolution as a whole. There are no POIs. The Chairs usually entertain two speeches in favour. |
| Time against   | Raise a <i>“motion to hold a speech against”</i> the resolution as a whole. There are no POIs. The Chairs usually entertain two speeches against.        |
| Voting         | All voting delegations vote on the platform. If the resolution passes, applause is in order.                                                             |

## Next resolution

Debate returns to *presenting a resolution* and all steps are repeated. When debating a new resolution, keep in mind that the previous one has already passed, and avoid repeating its clauses.

# Security Council

Procedure in the Security Council differs slightly. After roll call and opening statements, the SC moves straight into open debate. There is no pre-written resolution from main and co-submitters. Instead, after a short unmoderated caucus to find allies or finish operative clauses, the Council works on an **ad-hoc resolution** that starts as a blank document.

Delegates amend it by adding operative clauses or amending existing ones. At the end of debate, the Council votes on the resolution as a whole.

## P5 · VETO

China, France, Russia, the United Kingdom and the United States can veto amendments or whole resolutions simply by voting against them; the amendment or resolution then fails immediately. Before voting against, a P5 member must announce a **veto threat**. Other P5 members may then call a **P5 caucus** outside the room, supervised by one Chair, to seek a compromise. Your Chairs will explain this before debate. This does not apply to GA committees.

# General Conference Rules

## Language policy

English is the official conference language at jlgMUN. As our participants come from diverse backgrounds and different schools, one shared language ensures that everyone is included and can fully take part in debate, lobbying and informal conversation.

Please communicate in English with all Student Officers and Admin Staff throughout the conference, including breaks. This keeps the experience fair, respectful and international for everyone.

## Dress code

All delegates and Student Officers are expected to follow a formal dress code throughout the conference.

### PLEASE WEAR

- A blouse or dress shirt
- A blazer or suit jacket (with a tie or bow tie if applicable)
- Formal trousers, dresses or skirts
- Formal shoes

### PLEASE AVOID

- Hoodies, jeans
- Leggings, sweatpants
- Sneakers, sandals, boots
- Other informal wear

Admin Staff will check the dress code from time to time; not following it may have consequences.

## 03

BEFORE AND DURING THE CONFERENCE

# Position Paper & Resolution Guidelines

## Position paper

Before the conference, all delegates write a short position paper (about one to two pages) outlining their country's perspective on the issue discussed in their committee, and submit it to their committee Chairs.

| DEADLINE   | FORMAT                                   | SUBMIT AS | FILE NAME                       |
|------------|------------------------------------------|-----------|---------------------------------|
| <i>tba</i> | Times New Roman,<br>12 pt, single-spaced | PDF       | country-name.committee-name.pdf |

- Header** — committee, country, your name and school.
- Introduction** — a short explanation of your country's position.
- Background and historical context** — for example past actions, treaties or resolutions your country has supported.
- Solutions** — two or three realistic, concrete proposals in line with your country's policies.
- Conclusion** — reaffirm your country's commitment to cooperation and diplomacy.

## Resolutions

During the conference you will work with other delegates to write a resolution: a formal document proposing concrete actions your committee believes the UN should take. It is best to arrive at your first session with three or more operative clauses prepared.

A resolution begins with **preambulatory clauses**, which explain the issue and why it matters, followed by **operative clauses**, which set out the specific solutions. Use diplomatic language and realistic proposals, think about what your country would actually support, and be as specific as possible.

The lists below are not exhaustive. If you wish to use a starter that is not listed, please check with your Chairs first.

## Preambulatory clause starters

|                        |                          |                                 |                                  |
|------------------------|--------------------------|---------------------------------|----------------------------------|
| <i>Acknowledging</i>   | <i>Considering</i>       | <i>Noting</i>                   | <i>Reminding</i>                 |
| <i>Acting</i>          | <i>Convinced</i>         | <i>Noting with approval</i>     | <i>Seeking</i>                   |
| <i>Affirming</i>       | <i>Declaring</i>         | <i>Noting with deep concern</i> | <i>Seized</i>                    |
| <i>Alarmed</i>         | <i>Having adopted</i>    | <i>Observing</i>                | <i>Stressing</i>                 |
| <i>Approving</i>       | <i>Having approved</i>   | <i>Reaffirming</i>              | <i>Taking into consideration</i> |
| <i>Aware of</i>        | <i>Having considered</i> | <i>Realizing</i>                | <i>Taking note</i>               |
| <i>Bearing in mind</i> | <i>Having decided</i>    | <i>Recognizing</i>              | <i>Welcoming</i>                 |
| <i>Believing</i>       | <i>Having studied</i>    | <i>Regretting</i>               |                                  |
| <i>Concerned</i>       | <i>Keeping in mind</i>   | <i>Reiterating</i>              |                                  |
| <i>Confident</i>       | <i>Mindful</i>           | <i>Reiterating its call for</i> |                                  |

## Operative clause starters

|                                |                                   |                                      |                                       |
|--------------------------------|-----------------------------------|--------------------------------------|---------------------------------------|
| <i>Accepts</i>                 | <i>Declares</i>                   | <i>Further proclaims</i>             | <i>Regrets</i>                        |
| <i>Affirms</i>                 | <i>Deplores</i>                   | <i>Further recommends</i>            | <i>Reminds</i>                        |
| <i>Approves</i>                | <i>Designates</i>                 | <i>Further reminds</i>               | <i>Requests<sup>SC</sup></i>          |
| <i>Authorizes<sup>SC</sup></i> | <i>Draws the attention</i>        | <i>Further requests<sup>SC</sup></i> | <i>Solemnly affirms</i>               |
| <i>Calls</i>                   | <i>Emphasizes</i>                 | <i>Further resolves</i>              | <i>Strongly condemns<sup>SC</sup></i> |
| <i>Calls upon</i>              | <i>Encourages</i>                 | <i>Have resolved</i>                 | <i>Supports</i>                       |
| <i>Condemns<sup>SC</sup></i>   | <i>Endorses</i>                   | <i>Notes</i>                         | <i>Takes note of</i>                  |
| <i>Confirms</i>                | <i>Expresses its appreciation</i> | <i>Proclaims</i>                     | <i>Transmits</i>                      |
| <i>Congratulates</i>           | <i>Expresses its hope</i>         | <i>Reaffirms</i>                     | <i>Trusts</i>                         |
| <i>Considers</i>               | <i>Further invites</i>            | <i>Recommends</i>                    | <i>Urges</i>                          |

<sup>SC</sup> Security Council only

## 04

QUESTIONS?

# Contact

If you have any questions, please contact us by email before the conference. During the conference, your Chairs and the Admin Staff are there to help.

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**CONFERENCE MANAGEMENT****jlgMUN Secretariat**[conference-management@jlgmun.de](mailto:conference-management@jlgmun.de)[jlgmun.de](http://jlgmun.de)

## Host schools

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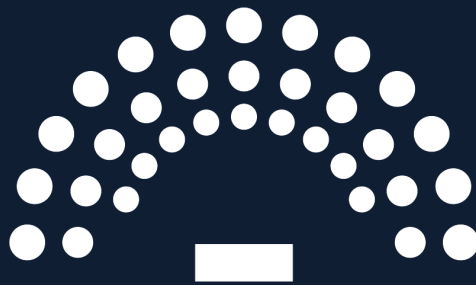
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